

New York-New Jersey Trail Conference

Trail Conference Building & Grounds Committee Meeting Minutes – April 20, 2016

Minutes:

1. Approved 3/16/2016 minutes
2. Reviewed open [Action Items](#)
3. Operations:
 - a. Bees – will have an exterminator look at what can be done.
 - b. Dog friendly HQ
 - i. Dogs in the building (including vestibules) only under special circumstances (i.e. trained service dogs with disabled people, etc.).
 - ii. Dogs can be tied outside.
 - iii. We will have explicit signage.
4. FMOP document status
 - a. We agreed to have committee members review and comment on the newly drafted FMOP sections and to finish the reviews by 5/13 in advance of our next meeting.
 - b. Reviewers will be identified in the headings of sections.
 - c. Headings also reflect what content we still need.
5. Signage implementation – not covered.
6. Next meeting: 5/18 all at 3:00pm, at HQ.

Reference Links:

[Action Items](#) | [HQ web page](#) | [FMOP document](#) | [FMOP doc development schedule](#) | [FMOP Staff schedule](#)